



Minutes Commonwealth IT Solutions Committee

Wednesday, July 19, 2006

Virginia Information Technologies Agency (VITA) Chesapeake Room
110 South Seventh Street, Richmond, VA

Attendance

Members Present:

The Honorable Aneesh Chopra, Chair
Kenneth S. Johnson, Sr.
Walter J. Kucharski
James F. McGuirk II
Alexander "Sandy" Thomas

Member Absent:

None

Others Present:

Lem Stewart, CIO for the Commonwealth of Virginia
Jerry Simonoff, VITA Technology Strategy & Solutions Director
Dan Ziomek, VITA Associate Director for Project Management
Paul Lubic, VITA Associate Director for Policy, Practice & Architecture

Call to Order

Secretary Aneesh Chopra called the Commonwealth IT Solutions Committee to order at 3:30 p.m. Following a roll call by Dan Ziomek, Secretary Chopra acknowledged that a quorum of the members were present.

Approval of Minutes

Mr. Chopra called for approval of the minutes for the July 19, 2006, Committee meeting.

MOTION: A motion was made by Mr. McGuirk that the minutes of the July 19, 2006 meeting of the Commonwealth IT Solutions Committee be approved as written. Seconded by Sandy Thomas, the motion carried unanimously.

Commonwealth EA Program Update

Mr. Tim Bass, EA Program Director, shared with the committee members an update on the Commonwealth Enterprise Applications (EA) Program. Mr. Bass told the committee about the current project status, the summary budget/spending plan presented to the Audit committee (FY07 only) and the near term planning activities. The presentation can be found at the following link:

Virginia Department of Transportation, Financial Management System II Report

Barbara Reese, Virginia Department of Transportation, gave a presentation on the VDOT Financial Management System (II) Upgrade Project. The project was closed out by VDOT with the understanding that lessons learned and recommendations for consideration by the CIO and ITIB would be presented in the project close out report and in a summary presentation to the Board. The presentation can be found at the following link:

Commonwealth ITRM Policies and Business Architecture Plan

Peggy Ward, VITA, Information Security and Internal Audit, briefed the committee about the ITRM Policy SEC 500-02: Information Technology Security Policy. Mrs. Ward outlined the scope of the policy, purpose of the policy, policy development, policy guiding principles and policy overview. The presentation can be found at the following link:

As part of discussion, the Committee approved the following motion:

MOTION: A motion was made by Mr.Kucharski to approve the recommended ITRM Policy SEC500-02: Information Technology Security Policy for approval by the full ITIB. Seconded by Ken Johnson, the motion carried unanimously.

Chuck Tyger, VITA PPA, briefed the committee about the ITRM Policy EA 200-00: Enterprise Architecture. Mr. Tyger outlined the scope of the policy, purpose of the policy, policy development, policy guiding principles and policy overview. The presentation can be found at the following link:

As part of discussion, the Committee approved the following motion:

MOTION: A motion was made by Mr.Kucharski to approve the recommended ITRM Policy EA200-00: Enterprise Architecture for approval by the full ITIB with the qualification that a different name/branding be given the enterprise architecture so that it doesn't conflict with that of the enterprise applications program and that the Secretary of Technology accepts the branding. Seconded by Jim McGuirk, the motion carried unanimously.

Paul Lubic, VITA PPA, briefed the committee on Enterprise Business Architecture (EBA). Mr. Lubic presented an EBA overview, and summarized the EBA organizational structure, business strategies and intent, enterprise business model, "As Is" component , placeholder sections, strategic uses and next steps. The presentation can be found at the following link: Discussion followed.

Alternative Funding for IT Projects

Dan Ziomek, VITA PMD, briefed the committee on the Evaluation of Alternatives for the Reliable Funding of ITIB Recommended Technology Investment Projects. The presentation can be found at the following link:

Committee discussion included the following action:

MOTION: A motion was made by Mr. Kucharski to approve the recommended ITIB motion that the Secretary of Technology, in coordination with the Secretary of Finance, establish and Chair a joint work group, consisting of VITA, DPB, and other designated agency staff, to evaluate and recommend alternative and collaborative funding strategies that insure reliable funding of projects recommended by the Board. Seconded by Ken Johnson, the motion carried unanimously.

Other Business

Mr. Ziomek described the changes to the Major IT Project Status Report requested by the Committee.

Staff Action: Mr. Ken Johnson ask that we add two columns to the summary page of the ITIB Major IT Project Status Report. The first being, the status from last quarter and the year to date status of the red, yellow and green projects.

Mr. Ziomek directed the committee's attention to the Integrated Criminal Justice System Close Out Report. Mr. Ziomek reported that close out reports would be provided in the future and projects would be listed on the Major IT Project Status Report Dashboard until the report was received and provided to the board. Mr. Ziomek briefed the Committee that the Committee Calendar was provided and solicited input to the calendar.

Public Comment

There was no public comment.

Adjournment

The meeting was adjourned at 5:05 p.m.